Yealink® W59R, W70B
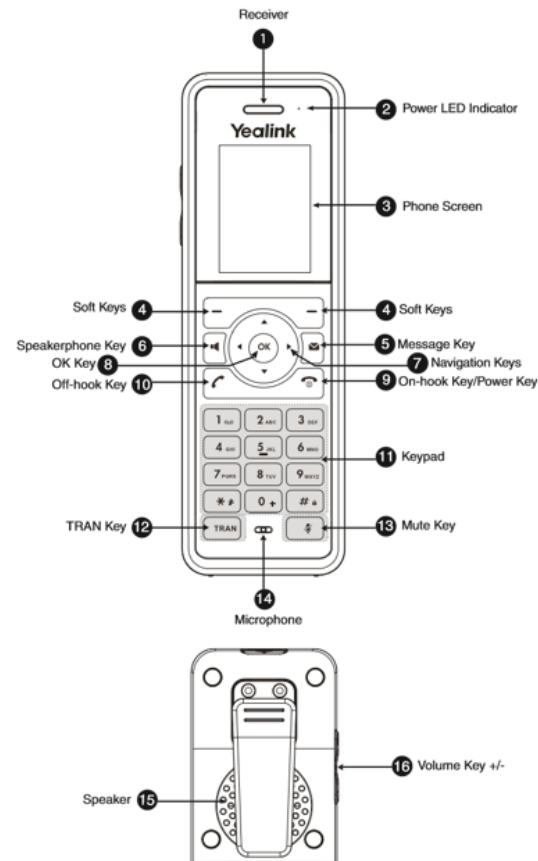
Quick User Guide

For use with Yealink® UC Software

W70B-146.85.0.40.rom or later and the W59R

Handset and the W70B Base.

Handset Layout

Receiver ①

② Power LED Indicator

③ Phone Screen

Soft Keys ④   ④ Soft Keys

Speakerphone Key ⑥   ⑤ Message Key

OK Key ⑧   ⑦ Navigation Keys

Off-hook Key ⑩   ⑨ On-hook Key/Power Key

⑪ Keypad

TRAN Key ⑫   ⑬ Mute Key

⑭ Microphone

Speaker ⑮   ⑯ Volume Key +/-

Handset Registration

You can register up to 8 handsets to one W70B base station.
When the handset LCD screen prompts

"Unregistered!", long press 🛜 on the base station till the registration LED flashes. There are two methods to register a new handset.

Easy Registration:

- Press the Reg soft key on the handset to register quickly.

Normal Registration:

- Press the OK soft key on the handset, and then select Register Handset.
- Select the desired base station and then press the OK soft key. The handset begins searching the base station.
- Press the OK soft key after searching a base station successfully.
- Enter the base station PIN (default: 0000), and then press the Done soft key to complete registration.

Basic Operations

Turning Handset On

- Press 📞 button until phone lights up.
- Place phone in charging cradle and phone will turn on.

Turning Handset Off

- Long press 📞 key until phone turns off.

Volume Adjustment

- Press left and right arrow keys on the directional pad when phone is idle to adjust ring volume.
- Press left and right arrow keys on the directional pad when phone is in a call to adjust call volume.

Local Directory

To add a contact:
- Press the OK key to enter the main menu, and then select Directory.
- Press the Options soft key, and then select New Contact.
- Enter the desired value in the Name, Office, Mobile and Other field.
- Press the Save soft key to accept the change.

To edit a contact:
- Press the OK key to enter the main menu, and then select Directory.
- Press up or down arrow keys to highlight the desired entry.
- Press the Options soft key, and then select Edit.
- Edit the desired value in the number field.
- Press the Save soft key to accept the change.

To delete a contact:
- Press the OK key to enter the main menu, and then select Directory.
- Press up or down arrow keys to highlight the desired entry.
- Press the Options soft key, and then select Delete to delete the selected entry.

Basic Call Features

Place a Call:
To place a call using a direct dialed number:

- Enter the Number into the handset using the number pad.

- Press ☎ or 🔊 to place the call.

To place a call from the local directory:

- Press down arrow to access directory.
- Press up and down arrows to highlight desired entry.

- Press ☎ or 🔊 to place the call.

To place a call from the call history:

- Press the History soft key when the handset is idle, and then select the desired number from history list using up and down arrows.

- Press ☎ or 🔊 to place the call.

To place a call from the redial list:

- Press ☎ when the handset is idle.
- select the desired number from history list using up and down arrows.

- Press ☎ or 🔊 to place the call.

Answering Calls
To answer a call, do one of the following:

- Press the Accept soft key.

- Press ☎.

- Press 🔊.

Ending Calls

- Press ☎.

Call Mute
- Press Mute key during a call to mute the call.
- Press Mute key again to un-mute the call.

Mute key is located on lower right-hand side of handset.

Call Hold
To place a call on hold:
- Press the Options soft key during a call, and then select Hold.

To resume a call.
Do one of the following:
- If there is only one call on hold, press the Resume soft key.
- If there are two calls on hold, press the Resume soft key to resume the current call. Press the Swap soft key to swap between calls.

Call Transfer
Blind Transfer
- Press the Options soft key during a call, and then select Transfer.
- Enter the number you want to transfer the call to.
- Press the Transfer soft key.

Semi-Attended Transfer
- Press the Options soft key during a call, and then select Transfer.
- Enter the number you want to transfer the call to.
- Press ☎ or 🔊 to dial out.
- Press the Transfer soft key when you hear the ring-back tone.

Attended Transfer
- Press the Options soft key during a call, and then select Transfer.
- Enter the number you want to transfer the call to.
- Press ☎ or 🔊 to dial out.
- Press the Transfer soft key after the call is answered.